
TECHNICAL HANDBOOK FOR ENVIRONMENTAL HEALTH AND ENGINEERING
VOLUME VI - FACILITIES ENGINEERING
PART 75 - ENVIRONMENTAL ASSESSMENTS & REMEDIATION

**CHAPTER 75-2 - GUIDELINES FOR THE ENVIRONMENTAL
REMEDiation FUNDS STEERING COMMITTEE**

75-2.1	INTRODUCTION	1
75-2.2	REQUIREMENT/RESPONSIBILITIES	1
75-2.3	MEMBERSHIP	2
75-2.4	METHOD OF OPERATION	2

75-2.1 INTRODUCTION

This section describes the Environmental Remediation Funds Steering Committee, its purpose, membership and responsibilities. The Congress has indicated (FY 1993 Appropriation Report) that the Indian Health Service (IHS) should set aside from Maintenance and Improvement funding 'at least \$3,000,000 ... (which) will be used to address potential environmental hazards.' The Environmental Remediation Funds Steering Committee is established to manage these funds and general environmental assessment/remediation issues for the IHS health care facilities program.

75-2.2 REQUIREMENT/RESPONSIBILITIES

The Environmental Remediation Funds Steering Committee will provide technical assistance and oversight of the program. The Steering Committee will:

- C provide recommendations and implement guidance pertaining to environmental assessments and remediations;
- C determine priority ranking for remediation actions, including the annual consolidated request managed by the Environmental Protection Agency known as the FEDPLAN;
- C distribute, track, validate, and apportion the funding set aside for the purpose indicated;
- C track environmental Findings, assessments and issues as needed to comply with laws, regulations, policies and the best interests of health and the environment;
- C provide guidance and technical review of reports, assessments, Findings and policies;
- C coordinate for services/contracts needed to support the program;
- C settle any disputes about the validity of the Findings, serving as a 'court of last resort'; and
- C provide guidance on operational matters that affect the issues and environmental programs affecting health care facilities;

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75-2.3 MEMBERSHIP

The Steering Committee will consist of a Chairman and up to eight members. The membership will be constituted with the minimums as follows:

C	Headquarters:	two members
C	Area/Service Unit/field:	four members
C	health care facilities program:	four members
C	environmental health program:	three members

Membership groups indicated above may exceed these numbers only so long as no other group goes below the minimum representation indicated.

The Chairman shall be appointed by the Director, Division of Facilities and Environmental Engineering, Headquarters. Member terms shall be no longer than 5 years. Area members shall be distributed among the Areas. Replacement members shall be agreed to by the Committee. Membership terms shall be staggered. Members may be reappointed.

75-2.4 METHOD OF OPERATION

The Steering Committee shall develop its own internal procedures relative to its method of conducting business. These shall as a minimum include the following:

- C two meetings a year;
- C meetings shall be in person or by conference call;
- C meetings shall be open to all those who are interested in attending;
- C minutes of all meetings shall be developed and distributed; and
- C a quorum (50%) shall be present at all meetings for the transaction of any business.